

Group : CAE

WRITING : Essay (part 1 Compulsory 220-260 words)

Essay: piece of academic writing , in which you have to discuss issues (cuestiones , puntos) connected with a topic .

- **First , you have a statement of the topic**
- **Secondly, there are three bullet points relating to the topic (you must ONLY write about two of them)**
- **Finally, there are three opinions referring back to the bullet points. You may use these opinions but ONLY if you express (write / explain) them using YOUR OWN WORDS**

PARAGRAPHS FORMAT :

1. Introduction :

- **States what is to be discussed and why.**
- **It needn't be lengthy**

2. Expand in detail your first main point . Give reasons

3. Expand your second key point. Support it with information

4. Used to summarise or conclude the essay :

- **It must (re) state your position about the topic (or initial position from the introductory paragraph).**
- **It must show how the two key points you have presented compare or relate to each other. Explain which of the two bullet points you have chosen to write about , you consider to be more important/effective / useful....**

USEFUL PHRASES

INTRODUCTION

It is generally accepted that....

I will put forward....

There are two main points to discuss....

I am going to discuss the issue of....

I shall consider two of the(proposed methods)

MAIN BODY (2 paragraphs) :

The most important point is...

Probably the most important action would be....

Looking at it from another point of view....

It has been suggested that

CONCLUSION :

In conclusion / to summarise,.....

In view of the above arguments , I believe....

Use :

1. Linking words and phrases : In addition (to).... / Whereas / Therefore/ But / Because / although....(remember the ones you used for FIRST essays)
2. Pronouns and other reference words to avoid repetition : this / they / their / it / these / them/ both...etc

****Don't forget to use some of the words / expressions you used in the essays for FCE last....they may be useful !!**

- a. Introduce the topic : **Some people believe / claim that... , Most people would agree that... / Nowadays,**
- b. Expressing opinions : **In my opinion.....,It is certainly true that....**
- c. Discussing pros and cons : **On the one hand... / on the other hand....., / First(ly) , Although , However, Whereas, Despite...**
- d. Adding more arguments for or against : **In addition , Moreover , Besides,**
- e. Giving examples : **For example/instance....., ...such as,like....**
- f. Conclusion : **Overall (en resumen) , my personal opinion is ...(I personally feel that...), On balance , To conclude, In short , To sum up...**